



TERMS OF REFERENCE (TOR)

Supply of Seedlings and Agricultural Inputs

1. Introduction

Resilient Builders Initiative (RBI) is a Rwandan NGO dedicated to supporting vulnerable communities through **climate justice, land restoration, WASH, food security, humanitarian action, and Inclusive women and youth empowerment**. RBI works across Rwanda to restore degraded land, promote sustainable agriculture, and empower marginalized groups to actively participate in climate resilience and inclusive development. To complete its mission and vision, RBI is part of Consortium of RCCDN and GLR to implement a project of Land Restoration in Rutsiro district to restore 400 hectares. The project is funded by TerraFund/AFRI100 through VIA FOUNDATION under Restore Local Program Cohort 3. It is in this line RBI wish a qualified company to supply seedlings related to this project.

2. Purpose

This ToR outlines the requirements for qualified suppliers to provide seedlings and agricultural inputs to support RBI's land restoration in Rutsiro district.

3. Scope of Work

The supplier shall provide the following items in accordance with the specifications and quantities listed below:

ITEMS	UNITY/ SPECIFICATIONS	QUANTITIES
Mesopsis	kg	180

Alnus accuminata	kg	180
Prunus africana	kg	360
Persea Americana	kg	12000
Calliandra colothyrus	kg	210
Entandrophragm Excelsum	kg	180
polyscias fulva	kg	150
Seed bags for growing seeds and planting materials	nbr	600
Organic manure	kg	30000
Tagging on nursery beds with tree species names	Posters A3 format. The contents will be shared to the contract winner	120

4. Supplier Eligibility Criteria

Interested companies must meet the following requirements:

- Minimum of **5 years' experience** in supplying agricultural materials, equipment, and inputs in Rwanda.
- Provide **two reference documents/recommendation letters** for contracts valued at least **100,000,000 Rwf**.
- Valid **RRA (Rwanda Revenue Authority) clearance certificate**.
- Valid **RSSB (Rwanda Social Security Board) clearance certificate**.
- Registration with **RDB (Rwanda Development Board)**.
- Valid Authorization for Purchase and Use of Single Use Plastics Purchase and Use of Single Use Plastics **Rwanda Environment Management Authority (REMA)**.

5. Submission Guidelines

- Deadline: **Monday, 18th June 2026 at 23h59**
- Submission via email: procurement@resilientbuildersinitiative.org
- For inquiries, contact: [☎ +250788283326](tel:+250788283326) or email to info@resilientbuildersinitiative.org
- Submit a separate excel budget protected by password;

- Opening is planned the following day on 19/06/2026 at 15h00. The supplier shall be contacted for providing password.

6. Evaluation Criteria

Proposals will be evaluated based on:

- Compliance with eligibility requirements.
- Demonstrated capacity to deliver quality seedlings and inputs.
- Competitive pricing and value for money.
- Proven track record in similar contracts.

Kigali on 11th June 2026

Mr BAHATI Augustin
Executive Director of RBI

