

RHG CS&S FIREWORKS DISPLAY AND PYROTECHNICS SERVICES QUESTIONNAIRE

Proposed Project	FIREWORKS DISPLAY AND PYROTECHNICS SERVICES QUESTIONNAIRE
Requested By	PROCUREMENT
Reviewed By	RHG CORPORATE SAFETY AND SECURITY
Request Date	16 February 2026
Issued Date	4 March 2026

The purpose of the Safety and Security Questionnaire is to ensure that any vendor providing fireworks or pyrotechnics services to the hotel meets the minimum legal, technical, and risk management requirements necessary to protect guests, employees, property, and brand reputation. Fireworks and pyrotechnic activities carry elevated safety, fire, and liability risks; therefore, Radisson Hotel Group Corporate Safety & Security recommends that Procurement include this questionnaire in the tender process to:

1. **Verify Regulatory Compliance** – Confirm that the vendor holds valid licenses, permits, and certifications required for the handling, transport, setup, and discharge of fireworks under local authority regulations.
2. **Assess Vendor Competence & Safety Standards** – Evaluate the vendor’s technical expertise, operator qualifications, incident history, and adherence to recognized safety protocols and industry best practices.
3. **Ensure Robust Risk Mitigation** – Obtain details of risk assessments, method statements, fire prevention controls, emergency plans, and safe distance calculations to ensure the activity can be executed safely within hotel boundaries.
4. **Confirm Adequate Insurance Coverage** – Validate that the vendor carries sufficient liability and operational insurance to protect the hotel against property damage, injuries, or business interruption incidents.
5. **Protect Hotel Brand & Guest Experience** – Ensure that the pyrotechnics display is executed safely, without disruption or reputational risk to the hotel, guests, or surrounding environment.

Incorporating this questionnaire into the tender process strengthens due diligence, standardizes safety expectations across vendors, and ensures that only fully compliant and competent service providers are considered.

PROPERTY IMPROVEMENT PLAN FORM (PIP)

PLEASE COMPLETE BELOW CHECKLIST AND PROVIDE EVIDENCE WHERE REQUIRED. INCLUDE A SCORING MATRIX AS PER BELOW.

SCORE MATRIX TO BE INCLUDED IN EACH RFQ

Criteria	Weight	Score (0-5)	Weighted Score	Comments/Evidence	Mandatory (Y/N)	Pass?
LICENSING, REGULATORY COMPLIANCE AND CERTIFICATION	20		0		Y	
INSURANCE & LIABILITY COVERAGE	15		0		Y	
RISK ASSESSMENT AND SAFETY PLANNING	15		0		Y	
OPERATIONAL & TECHNICAL CONTROLS	15		0		Y	
EMERGENCY & FIRE RESPONSE PREPAREDNESS	10		0		Y	
PERSONNEL AND CONTRACTOR VETTING	10		0		Y	
ENVIRONMENTAL & COMMUNITY IMPACT	5		0		Y	
COORDINATION WITH HOTEL OPERATIONS	5		0		Y	
SAFETY DOCUMENTATION AND COMPLIANCE EVIDENCE	3		0		Y	
PERFORMANCE HISTORY AND REFERENCE	2		0		Y	
COSTING AND COMMERCIAL STRUCTURE	5		0		Y	
TOTAL	105		0			
Overall Score (out of 100)	0					
All Mandatory >= 3/5?	FALSE					
Any Mandatory = 0?	TRUE					
Overall Result (Pass/Fail)	FAIL					

Instructions:

- 1) Enter scores 0–5 only in column C. The tool auto-calculates weighted scores and pass/fail.
- 2) Mandatory criteria require a minimum score of 3/5. Any 0 in a mandatory item disqualifies the vendor.
- 3) Overall pass requires ≥70/100 and all mandatory criteria passed.
- 4) Use the Comments/Evidence column to reference documents reviewed.

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YES	NO	N/A	LICENSING, REGULATORY COMPLIANCE AND CERTIFICATION	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide copies of all required government permits and fireworks/pyrotechnics licenses.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Confirm compliance with local Civil Defense, fire safety, and explosives regulations.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide certification details for all pyrotechnic technicians assigned to the project.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe previous experience performing displays at hotels or similar environments.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
YES	NO	N/A	INSURANCE & LIABILITY COVERAGE	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide proof of public liability insurance specific to fireworks/pyrotechnics.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Confirm coverage for guest injury, property damage, and fire-related incidents.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Confirm the ability to add the hotel as a named insured.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe your incident investigation and reporting process.	
YES	NO	N/A	RISK ASSESSMENT AND SAFETY PLANNING	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Submit a site-specific risk assessment for the hotel venue	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Define minimum required safety and exclusion zones.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explain safety controls for falling debris, wind, misfires, and fire outbreaks.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	State weather conditions that require postponement or cancellation.	
YES	NO	N/A	OPERATIONAL & TECHNICAL CONTROLS	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe the types of fireworks and pyrotechnics to be used.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify storage requirements and security measures for explosives on-site	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explain transportation procedures for pyrotechnic materials	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Detail firing system type (manual, electronic, digital).	
YES	NO	N/A	EMERGENCY & FIRE RESPONSE PREPAREDNESS	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide a complete Emergency Response Plan.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List firefighting equipment that will be brought on-site.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide staffing details for fire marshals or safety officers.	

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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explain coordination with hotel departments and local authorities.	
YES	NO	N/A	PERSONNEL AND CONTRACTOR VETTING	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide background check details for all technicians handling explosives.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identify the on-site pyrotechnic supervisor and provide their certifications	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe prior experience working in high-density public or hotel environments.	
YES	NO	N/A	ENVIRONMENTAL & COMMUNITY IMPACT	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe low-noise or eco-friendly options available	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explain smoke, debris, and fallout management measures.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Detail waste disposal procedures post-display.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address potential impact on wildlife or neighboring properties.	
YES	NO	N/A	COORDINATION WITH HOTEL OPERATIONS	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify space requirements for setup, staging, firing zones, and storage.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide timelines for setup, display, breakdown, and cleanup.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe logistics for material access routes into the hotel.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explain how hotel surfaces and property will be protected during operations.	
YES	NO	N/A	SAFETY DOCUMENTATION AND COMPLIANCE EVIDENCE	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide Safety Data Sheets (SDS) for all pyrotechnic materials.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Submit method statements and SOPs for the display.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide incident logs or records from previous events.	
YES	NO	N/A	PERFORMAMCE HISTORY AND REFERENCE	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide references from previous hotels or luxury venues.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List any incidents or near misses in the past five years.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Submit documentation or footage of previous similar displays.	
YES	NO	N/A	COSTING AND COMMERCIAL STRUCTURE	COMMENTS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Detail the full cost breakdown including permits, materials, labor, and cleanup.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify weather-related cancellation fees.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Declare any subcontractors involved in the project.	

RHG CS&S PROPERTY IMPROVEMENT PLAN FORM (PIP)

SECTION 3: Attachments

	Attached
1. Appendix 1 – Permits	<input type="checkbox"/>
2. Appendix 2 – Certificates	<input type="checkbox"/>
3. Appendix 3 - Pictures	<input type="checkbox"/>

DISCLAIMER:

The appointed fireworks and pyrotechnics contractor shall be fully responsible for the safe design, handling, transportation, installation, operation, and removal of all pyrotechnic materials and equipment associated with this event. All works must strictly comply with applicable local laws, civil defense regulations, hotel safety policies, and manufacturer guidelines. The hotel reserves the right to request additional documentation, suspend activities, or cancel pyrotechnic operations at any time should safety concerns arise.

Submission of a tender response signifies the contractor’s acceptance of full liability for any incidents, damages, injuries, or regulatory violations resulting from their activities, personnel, subcontractors, or materials. The hotel shall not be held liable for any direct or indirect consequences arising from the contractor’s operations. The contractor is required to maintain comprehensive insurance coverage, including public liability and worker’s compensation, and must provide valid certificates upon request.