



REQUEST FOR QUOTATION

RFQ Reference No. HPI20261002RW

**SUPPLY AND DELIVERY OF GOATS AND SHEEP FOR THE PARTNERSHIP FOR RESILIENT AND
INCLUSIVE SMALL LIVESTOCK MARKETS (PRISM) PROJECT.**

Three lots: For Goats & Sheep.	
RFQ Release Date:	5 th October 2026
Question/ Inquiry Submission Deadline:	23 rd October 2026
Quotation Submission Deadline:	29th October 2026
Selection Committee review	5 th November 2026
Notification of award	13 th November 2026
Award agreement negotiation and signing	27 th November 2026
Electronic submission to the attention of:	Heifer International Rwanda
Electronic submission:	procurement-rw@heifer.org
Contact information for inquiries about this RFQ:	procurement-rw@heifer.org

1. BACKGROUND

Heifer International Rwanda (HIR) is a Nonprofit and International Non-governmental Organization with the mission to alleviate hunger and poverty, while caring for the environment through sustainable agricultural practices. In collaboration with the Government of Rwanda and other relevant partners, this project has now grown to cover the whole country to become the flagship program known as “one cow per poor family”.

Heifer International Rwanda projects focus on improving income and nutritional status, mobilizing farmers, and promoting local capacity through training of project participants, promoting market linkages for dairy value chain actors, improving the quality of livestock through artificial insemination services, empowering rural women, building resilience through sustainable agricultural practices, and connecting local communities to business development services.

Heifer International Rwanda partners with smallholder farmers to build sustainable livelihoods by empowering them to use their own energy, ingenuity, and dreams to fuel their success out of hunger and poverty. Heifer programs mobilize communities and foster the organization of associations, cooperatives and social networks while strengthening their capacity to address development challenges.

2. Objective and scope of supply.

The objective of this procurement is to obtain the required quantities of livestock, meeting the prescribed technical and quality standards, and to deliver them to the designated locations in Rwanda’s Northern, Southern, and Western Provinces.

To facilitate sourcing, evaluation, delivery, and contract management, the procurement is divided into the following three (3) lots:

Lot	Livestock required	Delivery Province
Lot 1	Goats and sheep	Northern Province
Lot 2	Goats and sheep	Western Province
Lot 3	Goats	Southern Province

A bidder may submit a quotation for one or more lots, depending on its technical, financial, and delivery capacity but may be awarded a maximum of **two (2) lots**. Each lot will be evaluated independently.

Transport, unload and hand over the animals at every designated delivery location in Annex 1 at the supplier’s cost and risk. Replace, at no additional cost, any animal rejected during inspection or found not to comply with the contract. Coordinate deliveries with HIR/PRISM and obtain signed delivery notes and acceptance records for each location.

3. Mandatory Administrative Requirements.

Each quotation must include the following valid documents:

1. Company registration certificate or applicable business license issued by the Rwanda Development Board (RDB).
2. Tax Clearance Certificate issued by the Rwanda Revenue Authority (RRA).
3. Latest Corporate Income Tax Declaration issued by or submitted to RRA.
4. Certificate of Good Standing or Non-Bankruptcy Certificate issued by RDB.
5. Rwanda Social Security Board (RSSB) Clearance Certificate.

Failure to submit any mandatory administrative document, or submission of an invalid or materially incomplete document, will result in the quotation being declared non-responsive and excluded from further evaluation.

4. Mandatory technical specifications.

Technical specifications for goats and sheep

All animals supplied must meet the applicable minimum technical specifications set out below.

4.1 Technical Specifications for goats

- Female local goats must be in reproductive age with a weight ranging from 15-18 Kgs;
- The male goats (bucks) must be crossbreeds between local goats and Gala or Boer goats with at least 20 Kgs of body weight and with a minimum blood level of at least 50%;
- Female goats must be aged between 10-12 months while male goats must be aged between 12-15 months.
- Goats should have no phenotypic and/or anatomical defect(s)
- Each goat shall wear a clearly visible ear-tag recognized by the competent authority in Rwanda.
- Preferably, goats will originate from the same district as the farmers' district of residence. The sourcing of goats from a different district must be approved by Heifer International Rwanda.

4.2 Technical specifications for sheep

- Female sheep must be cross between merinos and local sheep in reproductive age, weighing between 16-20 Kgs and be aged between 10-12 months.
- Male sheep must weigh at least 25 Kgs and be aged between 12-15 months for optimal reproductive capability.

- Male sheep must be crosses of Merinos with a minimum bloodline of 50%.
- Sheep must be free from any phenotypic or anatomical defects.
- Each sheep shall wear a clearly visible ear-tag recognized by the competent authority in Rwanda.
- Preferably, sheep shall originate from the same district as the farmers' district of residence. The sourcing of sheep from a different district must be approved by Heifer International Rwanda.

5. Health Requirements

All animals supplied must meet the health requirements set out below and the bidder shall submit the signed Declaration of Compliance in Annex 2.

5.1 Health Requirements for Goats and Sheep

- Goats and sheep shall originate from areas which are officially free from Foot and Mouth Disease (FMD), Peste des Petits Ruminants (PPR) and Contagious Ecthyma.
- Selected goats and sheep will be tested for brucellosis and Peste des Petits Ruminants (PPR) and shall test negative before their distribution.
- Goats and sheep shall originate from farms and areas where no veterinary restrictions applicable to the species are enforced.
- Goats and sheep shall have been in quarantine/isolation during 5 days before their delivery.
- Goats and sheep shall be treated with acaricides for external parasites, anti-stress and a broad-spectrum anthelmintic against internal parasites prior to their delivery.
- During quarantine and on the day of departure, the goats and sheep shall be inspected and found to be free from any sign of infectious or contagious diseases and external parasites;
- Goats and sheep shall not exhibit any genetic or other anatomical defect(s);
- All goats and sheep tested negative to PPR shall be vaccinated against PPR before their distribution.
- Goats and sheep shall be insured by the Vendor before their placement.

6. Technical requirements - Bidder Capacity and Supporting Evidence.

The bidder shall provide:

1. A detailed description of the proposed livestock, including breed and quality
2. At least three (3) certificates of satisfactory completion for contracts involving the supply of livestock or an equivalent initiative during the past five (5) years. Each certificate must be supported by the corresponding contract or purchase order and demonstrate experience with assignments of a similar nature and value.

3. The bidder shall provide evidence of access to a credit line of at least:

- Lot 1: RWF 50 million
- Lot 2: RWF 55 million
- Lot 3: RWF 40million

Where a bidder submits quotations for more than one lot, a single credit facility may be accepted, provided that its value meets or exceeds the combined financial-capacity requirement for all the lots quoted. The evidence must be current, valid, verifiable, and issued by a licensed financial institution in the bidder's name.

4. A detailed selection and distribution plan showing the proposed sourcing locations, selection frequency, expected number of qualifying animals, delivery sequence, and ability to complete delivery within two (2) months of contract award.

5. A risk-mitigation plan addressing, at a minimum, animal illness, injury or death during transportation; shortages of qualifying animals; transport delays; and other circumstances that could affect timely delivery.

6. The signed Bidder's Commitment Letter in Annex 1.

7. The signed Bidder's Declaration of Compliance in Annex 2.

Failure to meet any mandatory technical requirement or submit either signed declaration will result in the quotation being declared non-responsive and excluded from further evaluation.

7. Delivery and Inspection Requirements

1. The successful supplier shall deliver all awarded livestock to the designated locations within a maximum of two (2) months from the date of contract award, in accordance with the approved delivery schedule.

2. The animals shall be delivered in good health, meet all contractual specifications, and be free from any third-party ownership claim, or other legal or financial claim.

3. HIR and the PRISM project team may inspect, test, and validate the animals and supporting records before acceptance.

4. Once an animal has been selected and validated by the PRISM project team, the supplier shall not substitute it without HIR's prior written approval. An unauthorized substitution may result in rejection of the affected animals, suspension of the selection exercise, or termination of the contract.

5. The supplier shall present only animals that meet the requirements of this RFQ. If ineligible animals are presented for inspection, HIR may require the supplier to reimburse the reasonable costs of the unsuccessful selection visit and provide a written corrective-action commitment.
6. The successful bidder shall provide a performance guarantee equal to twenty per cent (20%) of the contract price before contract signature.
7. A successful bidder requesting an advance payment shall submit an advance payment guarantee equal to the amount requested. The advance payment shall not exceed twenty per cent (20%) of the total contract price. The guarantee must be issued by a recognized financial institution acceptable to Heifer International Rwanda and remain valid until the advance payment has been fully recovered.

8. Quantity of Animals and Delivery Locations

This section specifies the type and number of animals required under each lot and the locations where the successful bidder must deliver them. Bidders must quote for the complete quantity under the lot or lots selected and ensure delivery to the stated locations within the required timeframe.

The quoted price must include all costs associated with transportation, loading, offloading, animal handling, required veterinary inspections and documentation, insurance, and any other expenses necessary to deliver healthy animals that meet the required technical specifications.

8.1 Quantity of Animals per Lot.

SN	Districts	Total HHs	Does	Bucks	Total Goats
LOT 1: Northern Province (Goats)					
1	Gakenke	219	424	14	438
2	Burera	54	104	4	108
3	Gicumbi	181	350	12	362
4	Rulindo	196	379	13	392
5	Musanze	120	232	8	240
	Total 1	770	1,489	51	1,540
LOT 1: Northern Province (Sheep)					
1	Burera	114	220	8	228
2	Gakenke	64	123	5	128
3	Gicumbi	93	180	6	186
4	Musanze	44	85	3	88

	Total 1	315	608	22	630
LOT 2: Western Province (Goats)					
1	Ngororero	288	558	18	576
2	Karongi	95	183	7	190
3	Nyamasheke	269	521	17	538
4	Rutsiro	0	0	0	0
5	Nyabihu	61	118	4	122
	Total 2	713	1,380	46	1,426
LOT 2: Western Province (Sheep)					
1	Nyabihu	145	280	10	290
2	Rutsiro	109	211	7	218
	Total 2	254	491	17	508
LOT 3: Southern Province (Goats)					
1	Nyaruguru	96	186	6	192
2	Nyamagabe	148	286	10	296
3	Huye	56	108	4	112
4	Ruhango	136	263	9	272
5	Gisagara	96	185	7	192
	Total 3	532	1,028	36	1,064

8.2 Quantity of Goats to be Delivered by Sectors

District	Sectors	Delivery Location	Total HHs	Female goats	Bucks	Total goats
Northern Province						
Burera	Cyanika	Cyanika Sector office & Nyagahinga Cell Office	27	52	2	54
	Gahunga	Gahunga Sector office & Kidakama Cell Office	27	52	2	54
Sub-total			54	104	4	108
Gakenke	Busengo	Butereri	35	68	2	70
	Busengo	Byibuhiro	28	54	2	56
	Gashenyi	Taba	41	82	2	82
	Gashenyi	Rukura	35	68	2	70
	Kamubuga	Gaheri center	31	60	2	62
	Kivuruga	Gasiza	22	40	2	44
	Karambo	Kirebe	27	52	2	54
Sub-total			219	424	14	438
Gicumbi	Rwamiko	Rwamiko sector office	62	120	4	124
	Nyamiyaga	Nyamiyaga Sector Office	68	131	5	136
	Byumba	Gicumbi Stadium	51	99	3	102
Sub-total			181	350	12	362
Musanze	Rwaza	Rwaza Sector office	60	116	4	120

	Remera	Remera sector Office	60	116	4	120
Sub-total			120	232	8	240
Rulindo	Kisaro	Kisaro Sector Office	30	58	2	60
	Burega	Burega Sector Office	30	58	2	60
	Bushoki	Bushoki Sector Office	44	85	3	88
	Murambi	Murambi Office	30	58	2	60
	Cyungo	Cyungo Office	62	120	4	124
Sub-total			196	379	13	392
Total			770	1,489	51	1,540
Southern Province						
Ruhango	Bweramana	Rubona Cell Office	70	136	4	140
	Byimana	Mahembe cell Office	17	33	1	34
	Kabagari	Rwoga Cell Office	20	38	2	40
	Ruhango	Buhoro Cell Office	29	56	2	58
Sub-total			136	263	9	272
Huye	Ruhashya	Muhororo Cell Office	20	39	1	40
	Rwaniro	Mwendo Cell Office	36	69	3	72
Sub-total			56	108	4	112
Gisagara	Kigembe	Kigembe sector office	65	126	4	130
	Gishubi	Gishubi sector office	10	19	1	20
	Muganza	Cyumba and Saga cells	21	40	2	42
Sub-total			96	185	7	192
Nyaruguru	Busanze	Kirarangombe Cell Office	32	62	2	64
	Kibeho	Kibeho Cell Office	32	62	2	64
	Rusenge	Bunge Cell Office	32	62	2	64
Sub-total			96	186	6	192
Nyamagabe	Kitabi	Uwingugu Cell Office	82	158	6	164
	Uwinkingi	Gahira Cell Office	66	128	4	132
Sub-total			148	286	10	296
Total			532	1028	36	1064
Western Province						
Nyabihu	Mulinga	Gisizi Cell Office	37	72	2	74
	Jomba	Guriro cell office	24	46	2	48
Sub-total			61	118	4	122
Ngororero	Matyazo	Gitega cell office	70	136	4	140
	Kageyo	Kageshi cell office	80	155	5	160
	Kavumu	Nyamugeyo cell office	50	97	3	100
	Bwira	Bungwe cell office	44	85	3	88
	Nyange	Bambiro cell office	44	85	3	88
Sub-total			288	558	18	576
Karongi	Murambi	Nkoton Centre	23	44	2	46
	Murundi	Kamina Cell Office	18	35	1	36
	Gashari	Gashari Sector Office	17	33	1	34
	Mutuntu	Mutuntu Sector Office	23	44	2	46
	Ruganda	Ruganda Sector Office	14	27	1	28

Sub total			95	183	7	190
Nyamasheke	Cyato	Rugali cell office	42	81	3	84
	Gihombo	Gitwa cell office	83	161	5	166
	Kirimbi	Nyarusange cell office	65	126	4	130
	Kirimbi	Karengera cell office	16	31	1	32
	Rangiro	Banda centre	20	39	1	40
	Rangiro	Gakenke cell office	43	83	3	86
Sub total			269	521	17	538
Total 3			713	1,380	46	1,426

8.2 Quantity of Sheep to be Delivered by Sectors

District	Sectors	Delivery Location	Total HHs	Female sheep	Rams	Total sheep
Northern Province						
Burera	Kivuye	Kivuye Sector Office	24	46	2	48
	Rusarabuye	Rusarabuye Sector Office	32	62	2	64
	Rugengabali	Rugengabali Sector Office	28	54	2	56
	Cyanika	Cyanika Sector office & Nyagahinga Cell Office	15	29	1	30
	Gahunga	Gahunga Sector office & Kidakama Cell Office	15	29	1	30
Sub-total			114	220	8	228
Musanze	Musanze	Musanze sector Office	44	85	3	88
Sub-total			44	85	3	88
Gakenke	Busengo	Butereri	1	2	0	2
	Busengo	Byibuhiro	1	2	0	2
	Gashenyi	Taba cell office	5	9	1	10
	Kamubuga	Sector office	54	105	3	108
	Kivuruga	Gasiza	3	5	1	6
Sub-total			64	123	5	128
Gicumbi	Miyove	Miyove Cell office	52	100	4	104
	Manyagiro	Nyiragifumba Cell office	41	80	2	82
Sub-total			93	180	6	186
Total			315	608	22	630
Western Province						
Nyabihu	Rurembo	Rwaza cell office	65	126	4	130
	Kintobo	Kintobo sector office	55	106	4	110
	Rambura	Guriro cell office	25	48	2	50
Sub-total			145	280	10	290
Rutsiro	Kivumu	Nganzo Cell Office	20	39	1	40
	Manihira	Manihira Sector Office	15	29	1	30

	Mukura	Nyaburama (MINAGRI House)	25	48	2	50
	Nyabirasi	Ngoma Cell Office	34	66	2	68
	Rusebeya	Rusebeya Sector Office	15	29	1	30
Sub-total			109	211	7	218
Total 2			254	491	17	508

5. Instructions to bidders

Submit the technical proposal and financial quotation as two separate PDF files, both clearly marked with the RFQ number and bidder's name. *Submissions made through external links will not be accepted. All required documents must be submitted as attachments.*

Send the quotation electronically to procurement-rw@heifer.org using the subject: **"RFQ HPI20261002RW – Supply and Delivery of Goats and Sheep for PRISM Project"** and submitted by **29th October 2026 at 5:00pm** Kigali time.

Quote in Rwandan Francs (RWF). Prices must include all applicable taxes, loading, transport, offloading and every cost required for complete performance.

The quotation must remain valid for 60 calendar days from the submission deadline.

All forms and declarations must be completed and signed by an authorized representative. Pages should be numbered and reference the bidder and RFQ number.

Late quotations will not be considered. Bidders are responsible for ensuring that complete files are received before the deadline.

Questions must be sent to procurement-rw@heifer.org by the inquiry deadline. Information obtained from any other source is not official.

6. Mandatory administrative requirements – Pass/Fail

Administrative compliance will be assessed on a conformity-to-requirement basis. A bidder must pass every mandatory requirement below. Failure to submit a mandatory document, or submission of an invalid, unsigned or materially incomplete document, will result in the quotation being declared non-responsive and excluded from further evaluation.

Ref.	Mandatory requirement	Pass	Fail
A1	Quotation received by the deadline, in the prescribed electronic format and with separate technical and financial PDF files.		
A2	Valid RDB certificate of domestic company registration/registration document		
A3	Valid RRA tax clearance certificate		
A4	Most recent corporate income tax declaration acknowledged by RRA		
A5	Valid RDB certificate of good standing/non-bankruptcy certificate		
A6	Valid RSSB clearance certificate		
A7	Signed quotation and completed Bidder Declaration in Form 1		

7. Mandatory technical evaluation – Pass/Fail

Only administratively compliant quotations will proceed with technical evaluation. Technical compliance will be assessed on a conformity-to-requirement basis. The bidder must pass every mandatory technical criterion. Failure to meet any specification, quantity, delivery or evidence requirement will result in the quotation being declared technically non-responsive and excluded from financial evaluation.

Ref.	Mandatory criterion	Pass	Fail
T1	Full compliance with all minimum technical specifications applicable to each livestock category, as set out in Section 3.		
T2	Signed Bidder's Declaration confirming compliance with all applicable animal health requirements set out in Section 5.		
T3	Submission of at least three satisfactory completion certificates, each supported by the corresponding contract or purchase order, demonstrating successful completion of assignments of a similar nature.		

T4	Access to Credit: Submission of current, valid, and verifiable evidence, issued in the bidder's name by a licensed financial institution, confirming access to a credit line of at least the minimum amount required for each quoted lot.		
T5	Detailed livestock selection and distribution plan for each quoted lot.		
T6	Risk-Mitigation Plan: A clear and practical plan outlining appropriate mitigation actions and contingency measures for identified delivery risks.		
T7	Signed confirmation that adequate insurance coverage will be provided for all livestock for 12 months from the date of placement with the beneficiaries.		

8. Financial evaluation and award

Only quotations that pass all mandatory administrative, and technical compliance requirements will proceed to financial evaluation. The financial evaluation will be conducted separately for each lot and will be based on the total evaluated price, inclusive of all applicable taxes, insurance, fees, transportation, delivery and other related costs. Any arithmetic errors identified during the evaluation will be corrected in accordance with the provisions of this RFQ, and the affected bidder will be notified accordingly.

Subject to satisfactory verification of the bidder's information, and agreement on contractual terms, the contract will be awarded to the responsive bidder offering the lowest evaluated total price and meeting all mandatory quality and delivery requirements

9. Contract conditions

The successful bidder shall provide a performance guarantee equal to 10% of the contract price before contract signature, in a form acceptable to HIR.

Payment will be made in accordance with the contract after satisfactory delivery and acceptance, receipt of valid invoices and all required supporting documents.

No substitution or change of specification is permitted without HIR's prior written approval.

HIR may reject, suspend or terminate performance for fraud, corruption, collusion, conflict of interest, material misrepresentation or breach of applicable safeguarding and ethical requirements.

This RFQ does not create an obligation to award a contract or reimburse any cost incurred by a bidder in preparing or submitting a quotation.

10. Intellectual Property

Section 1. Ownership Generally. Subject to Section 8.2 below, any intellectual property (including but not limited to copyrights, trademarks, service marks, and patents), intellectual property rights, deliverables, manuals, works, ideas, discoveries, inventions, products, writings, photographs, videos, drawings, lists, data, strategies, materials, processes, procedures, systems, programs, devices, operations, or information developed in whole or in part by or on behalf of Contractor or its employees or agents in connection with the Services and/or Goods (collectively, the “Work Product”) shall be the exclusive property of HPI. Upon request, Contractor shall sign all documents and take any and all actions necessary to confirm or perfect HPI’s exclusive ownership of the Work Product.

Section 2. Prior-Owned Intellectual Property. Any intellectual property owned by a Party prior to the Effective Date (“Prior-Owned IP”) shall remain that Party’s sole and exclusive property. Regarding any of Contractor’s Prior-Owned IP included in the Work Product, Contractor shall retain ownership, and hereby grants HPI a permanent, non-exclusive, royalty-free, worldwide, irrevocable right and license to use, copy, reproduce, publicly display, edit, revise, perform, and distribute said intellectual property, in any format or any medium, as part of the Work Product.

Section 3. Work Made for Hire. To the extent copyright laws apply to the Work Product, the Parties agree that (a) HPI specially ordered or commissioned the Work Product, (b) the Work Product is a “work made for hire” under United States copyright laws, and (c) HPI shall be deemed the author thereof and shall own all right, title, and interest therein. To the extent such rights, in whole or in part, do not vest in HPI as a “work made for hire”, Contractor hereby irrevocably grants, assigns, and transfers to HPI, exclusively and in perpetuity, all of Contractor’s rights of any kind or nature, now known or hereafter devised, in, to, and in connection with the Work Product, and HPI shall solely and exclusively own any and all rights therein, and in the elements thereof, including but not limited to any and all allied, ancillary, subsidiary, incidental, and adaptation rights. Contractor hereby waives any and all rights known as “moral rights”, and any similar rights, which Contractor may have in connection with the Work Product. The description of Services and/or Goods provided in this Agreement shall in no way limit the manner in which HPI may use the Work Product

Form 1 – Bidder information and commitment

Legal name of bidder	
Registered address	
RDB registration number	
TIN	
Authorized representative	
Telephone and email	
Bank/account name (for verification at contracting)	

We certify that the information and documents submitted are true, complete and current. We confirm that our quotation is valid for 60 calendar days; includes all taxes, packaging, transport, loading and offloading costs; and offers quality animal feeds. We accept the specifications, delivery obligations, inspection and replacement requirements stated in this RFQ. We declare that we have disclosed any actual or potential conflict of interest and that we have not engaged in fraud, corruption or collusion in connection with this procurement.

Name:	Title:
Signature:	Date:
Company stamp:	Official email:
Authorized representative's confirmation: _____	

Annex 2: BIDDER'S DECLARATION OF COMPLIANCE FORMAT

Bidder's Letterhead]

Tender Reference No.: HPI20261002RW

Tender Title: Supply and delivery of goats, and sheep for the partnership for resilient and inclusive small livestock markets (prism) project.

I/We, the undersigned, duly authorized to represent **[Bidder's Company Name]**, declare that:

1. We have read and understood the technical specifications and the animal health and welfare requirements of this RFQ, and we confirm that we will fully comply with them.
2. We will source the required livestock only from areas that are not subject to veterinary restrictions arising from infectious disease outbreaks.
3. We will manage, handle, and transport all animals in accordance with applicable laws, regulatory requirements, and HPI's Animal Wellbeing Policy.
4. We will ensure humane and appropriate transportation conditions for all animals supplied.
5. We will cooperate with the competent authority or HIR representative in validating the health status of each delivered livestock fourteen (14) days after delivery.
6. We will provide all required certificates, permits, test results, insurance records, and veterinary documents as evidence of compliance.
7. We understand that failure to comply with a mandatory requirement may result in rejection of our quotation, rejection of the affected animals, or termination of the contract.

We make this declaration in good faith and without reservations.

Signed on behalf of: **[Bidder's Company Name]**

Authorized Representative: _____

Name: _____

Title/Position: _____

Signature: _____

Date: _____

Stamp/Seal: _____