



REQUEST FOR QUOTATION

RFQ Reference No. HPI20260905RW

SUPPLY AND DELIVERY OF COWS FOR THE RWANDA DAIRY DEVELOPMENT PROJECT (RDDP II).

RFQ Release Date:	24 th September 2026
Question/ Inquiry Submission Deadline:	15 th October 2026
Quotation Submission Deadline:	22nd October 2026
Selection Committee review	23 rd October 2026
Notification of award	7 th November 2026
Award agreement negotiation and signing	23 rd November 2026
Electronic submission to the attention of:	Heifer International Rwanda
Electronic submission:	procurement-rw@heifer.org
Contact information for inquiries about this RFP:	procurement-rw@heifer.org

1. BACKGROUND

Heifer International Rwanda (HIR) is an international nonprofit, and non-governmental Organization whose mission is to end hunger and poverty, while caring for the Earth through sustainable agricultural practices.

HIR works with the Government of Rwanda and other partners to improve household income and nutrition, strengthen farmer organizations, develop local capacity, promote dairy-market linkages, improve livestock quality, empower rural women, and build resilient farming communities.

Heifer International Rwanda is partnering with the Government of Rwanda, through the Ministry of Agriculture and Animal Resources, to implement the Rwanda Dairy Development Project (RDDP II). Heifer International Rwanda invites qualified bidders to submit quotations for the supply and delivery of pregnant dairy heifers to beneficiaries in fifteen (15) districts.

2. Scope of Supply

The successful supplier shall supply and deliver dairy heifers of the required quality and quantity to the locations specified in Section 6. The quoted price shall include all applicable taxes, insurance, transportation, laboratory sample analysis, East Coast Fever vaccination, offloading, and all other costs necessary to complete delivery.

The procurement is divided into four (4) lots corresponding to Rwanda's four provinces. A bidder may submit a quotation for one or more lots but may be awarded a maximum of one (1) lot.

Each lot will be evaluated independently.

3. Mandatory Administrative Requirements

Each quotation must include the following valid documents:

1. Company registration certificate or applicable business license issued by the Rwanda Development Board (RDB).
2. Tax Clearance Certificate issued by the Rwanda Revenue Authority (RRA).
3. Latest Corporate Income Tax Declaration issued by or submitted to RRA.
4. Certificate of Good Standing or Non-Bankruptcy Certificate issued by RDB.
5. Rwanda Social Security Board (RSSB) Clearance Certificate.

Failure to submit any mandatory administrative document, or submission of an invalid or materially incomplete document, will result in the quotation being declared non-responsive and excluded from further evaluation.

4. Mandatory Technical Requirements

4.1 Dairy Heifer Specifications

Each dairy heifer shall:

1. Each cow must be confirmed as three (3) months pregnant at the time of delivery and covered by valid and appropriate livestock insurance.
2. Be between twenty-four (24) and thirty (30) months of age at delivery.
3. Be a pure exotic breed or at least a 50% crossbreed of Jersey, Friesian, or Brown Swiss.
4. Weigh at least 230 kg for a Jersey crossbreed and at least 280 kg for a Friesian or Brown Swiss crossbreed.
5. Be of good stature and free from inherited or acquired deformities.
6. Be healthy and show no sign of illness.
7. Be identified by an ear tag approved or provided by the Rwanda Agriculture and Animal Resources Development Board (RAB).
8. Be tested and certified free from brucellosis and any other infectious disease specified by the competent authority.
9. Originate from an area that is free from Foot-and-Mouth Disease and Contagious Bovine Pleuropneumonia and is not under quarantine or other veterinary restriction.
10. Be vaccinated against East Coast Fever (ECF) and Rift Valley Fever (RVF) before delivery.

4.2 Animal Health and Welfare

The bidder shall submit the signed Declaration of Compliance in Annex 2 confirming that:

1. All dairy heifers will originate from areas that are not subject to veterinary restrictions arising from an outbreak of infectious disease.
2. The management and handling of the animals will comply with applicable laws, regulatory requirements, and HPI's Animal Wellbeing Policy.
3. All animals will be transported humanely and under conditions appropriate for their health and welfare.
4. The supplier will cooperate with the competent authority or HIR representative in validating the health status of each delivered in-calf heifer fourteen (14) days after delivery.

4.3 Technical requirements - Bidder Capacity and Supporting Evidence.

The bidder shall provide:

1. A detailed description of the proposed dairy heifers, including breed, quality, and country of origin. Where animals shall be imported, the bidder shall provide the applicable import documentation.
2. At least three (3) certificates of satisfactory completion for contracts involving the supply of cattle under the Girinka Program or an equivalent initiative during the past five (5) years. Each certificate must be supported by the corresponding contract or purchase order and demonstrate experience with assignments of a similar nature and value.
3. The bidder shall provide evidence of access to a credit line of at least:
 - Lot 1: RWF 126,000,000
 - Lot 2: RWF 90,000,000
 - Lot 3: RWF 90,000,000
 - Lot 4: RWF 72,000,000

Where a bidder submits quotations for more than one lot, a single credit facility may be accepted, provided that its value meets or exceeds the combined financial-capacity requirement for all the

lots quoted. The evidence must be current, valid, verifiable, and issued by a licensed financial institution in the bidder's name.

4. A detailed selection and distribution plan showing the proposed sourcing locations, selection frequency, expected number of qualifying animals, delivery sequence, and ability to complete delivery within three (3) months of contract award.
5. A risk-mitigation plan addressing, at a minimum, animal illness, injury or death during transportation; shortages of qualifying animals; transport delays; and other circumstances that could affect timely delivery.
6. A copy of a valid contract with a registered and licensed veterinarian who will provide pregnancy diagnosis and other required veterinary support.
7. Details of the proposed animal-health controls, including vaccination, deworming, disease testing, and certification.
8. The signed Bidder's Commitment Letter in Annex 1.
9. The signed Bidder's Declaration of Compliance in Annex 2.

Failure to meet any mandatory technical requirement or submit either signed declaration will result in the quotation being declared non-responsive and excluded from further evaluation.

5. Delivery and Inspection Requirements

1. The successful supplier shall deliver all awarded dairy heifers to the designated locations within a maximum of three (3) months from the date of contract award, in accordance with the approved delivery schedule.
2. The animals shall be delivered in good health, meet all contractual specifications, and be free from any third-party ownership claim, or other legal or financial claim.
3. HIR and the RDDP II project team may inspect, test, and validate the animals and supporting records before acceptance.
4. Once an animal has been selected and validated by the RDDP II project team, the supplier shall not substitute it without HIR's prior written approval. An unauthorized substitution may result in rejection of the affected animals, suspension of the selection exercise, or termination of the contract.
5. The supplier shall present only animals that meet the requirements of this RFQ. If

ineligible animals are presented for inspection, HIR may require the supplier to reimburse the reasonable costs of the unsuccessful selection visit and provide a written corrective-action commitment.

6. The successful bidder shall provide a performance guarantee equal to twenty per cent (20%) of the contract price before contract signature.
7. A successful bidder requesting an advance payment shall submit an advance payment guarantee equal to the amount requested. The advance payment shall not exceed twenty per cent (20%) of the total contract price. The guarantee must be issued by a recognized financial institution acceptable to Heifer International Rwanda and remain valid until the advance payment has been fully recovered.

6. Delivery Locations and Price Schedule

Bidders shall complete all price and delivery fields for each lot quoted. Prices must be stated in Rwandan Francs (RWF) and include all applicable taxes, insurance, transportation, laboratory analysis, vaccination, offloading, and related delivery costs.

Lot 1: Southern Province

District	Sectors	Delivery Location	Number of Cows	Bidder Delivery time	Bidder's offer price taxes inclusive	Unit all prices.	Bidders offer insurance prices.	Bidder's offer Total price all taxes and insurance inclusive
SOUTHERN PROVINCE (LOT 1)								
Nyaruguru	Cyahinda	Cyahinda	10					
	Ngoma	Ngoma	10					
	Ngoma	Ngoma	10					
	Nyagisozi	Nyagisozi	10					
	Ngera	Ngera	10					
Nyamagabe	Tare	Tare	10					

	Gasaka	Gasaka	10				
	Cyanika	Cyanika	10				
	Kibilizi	Kibilizi	10				
	Mbazi	Mbazi	10				
Kamonyi	Nyarubaka	Nyarubaka	20				
	Musambira	Musambira	20				
	Ngamba	Ngamba	20				
	Rukoma	Rukoma	20				
	Kayenzi	Kayenzi	20				
Muhanga	Mushishiro	Mushishiro	20				
	Kabacuzi	Kabacuzi	20				
	Kiyumba	Kiyumba	20				
	Kibangu	Kibangu	20				
	Rugendabari	Rugendabari	20				
Gisagara	Ndora	Ndora	10				
	Mamba	Mamba	10				
	Muganza	Muganza	10				
	Kansi	Kansi	10				
	Gikonko	Gikonko	10				
Total			350				

Lot 2: Western Province.

District	Sectors	Delivery Location	Number of Cows	Bidder Delivery time	Bidder's offer price all taxes inclusive	Unit offer insurance prices.	Bidder's offer Total price all taxes and insurance inclusive
WESTERN PROVINCE (LOT 2)							
Karongi	Gashari	Gashari	10				
	Murambi	Murambi	10				
	Murundi	Murundi	10				
	Rugabano	Rugabano	10				
	Ruganda	Ruganda	10				
Nyamasheke	Bushekeli	Bushekeli	10				
	Bushenge	Bushenge	10				
	Nyabitecyeri	Nyabitecyeri	10				
	Ruharambuga	Ruharambuga	10				
	Shangi	Shangi	10				
Ngororero	Bwira	Bwira	20				
	Gatumba	Gatumba	20				
	Kavumu	Kavumu	20				
	Kageyo	Kageyo	20				
	Nyange	Nyange	20				
Rusizi	Giheke	Giheke	10				
	Gihundwe	Gihundwe	10				
	Mururu	Mururu	10				
	Nkungu	Nkungu	10				
	Nyakarenzo	Nyakarenzo	10				
TOTAL	250						

Lot 3: Eastern Province

District	Sectors	Delivery Location	Number of Cows	Bidder Delivery time	Bidder's offer Unit price all taxes inclusive	Bidders offer insurance prices.	Bidder's offer Total price all taxes and insurance inclusive
EASTERN (LOT 3)							
KIREHE	Mushikiri	Mushikiri	10				
	Kirehe	Kirehe	10				
	Gahara	Gahara	10				
	Nyarubuye	Nyarubuye	10				
	Gatore	Gatore	10				
Bugesera	Kamabuye	Kamabuye	20				
	Ngeruka	Ngeruka	20				
	Ruhuha	Ruhuha	20				
	Shyara	Shyara	20				
	Mareba	Mareba	20				
Gatsibo	Muhura	Muhura	10				
	Gatsibo	Gatsibo	10				
	Gasanze	Gasanze	10				
	Kageyo	Kageyo	10				
	Murambi	Murambi	10				
NGOMA	Rukumbeli	Rukumbeli	10				
	Jarama	Jarama	10				
	Gashanda	Gashanda	10				
	Zaza	Zaza	10				
	Sake	Sake	10				
Total	250						

Lot 4: Northern Province

District	Sectors	Delivery Location	Number of Cows	Bidder Delivery time	Bidder’s offer Unit price all taxes inclusive	Bidders offer insurance prices.	Bidder’s offer Total price all taxes and insurance inclusive
NORTHERN PROVINCE (LOT 4)							
Rulindo	Mbogo	Mbogo	20				
	Cyinzuzi	Cyinzuzi	20				
	Rusiga	Rusiga	20				
	Shyorongi	Shyorongi	20				
	Ngoma	Ngoma	20				
Gakenke	Rushashi	Rushashi	20				
	Coko	Coko	20				
	Minazi	Minazi	20				
	Ruli	Ruli	20				
	Muyongwe	Muyongwe	20				
TOTAL			200				
Grand Total			1,050				

7. Quotation Preparation and Submission

1. The technical proposal and financial quotation shall be submitted as two separate PDF document in the bidder's name and signed by an authorized representative. Each page shall bear the bidder's name and be signed or initialed.
2. Prices shall be quoted in Rwandan Francs (RWF), inclusive of all applicable taxes, insurance, transport, laboratory sample analysis, vaccination, offloading, and any other delivery-related cost.
3. The quotation must clearly state the RFQ reference number and the lot, or lots quoted.
4. Quotations must be emailed to procurement-rw@heifer.org using the subject: "RFQ HPI20260905RW – Supply and Delivery of Cows for RDDP II" and submitted by Thursday, 22nd October 2026 at 5:00 p.m. Kigali time.

5. Quotations received after the submission deadline will not be considered. Bidders are solely responsible for ensuring that their quotations are complete and submitted on time through the prescribed submission method. Quotations submitted through file-sharing links will not be accepted or opened.
6. Questions concerning this RFQ must be submitted to procurement-rw@heifer.org by **15th October 2026**. Information obtained from any other source is not official.

8. Evaluation and Award Criteria

8.1 Administrative Compliance — Pass/Fail

Quotations will be assessed for compliance with the mandatory administrative requirements in Section 3. A quotation will pass only where all required documents are valid, complete, signed where required, and submitted in the prescribed form.

8.2 Technical Compliance — Pass/Fail

Quotations that pass the administrative evaluation will be assessed for compliance with the mandatory technical specifications, bidder-capacity requirements, and delivery schedule in Sections 4. Failure to meet any requirement in Sections 4 will result in the quotation being declared non-responsive.

8.3 Financial Evaluation and Award.

For each lot, the evaluated price will be the total price inclusive of all applicable taxes, insurance, and delivery-related costs. The contract will be awarded to the lowest-priced, substantially responsive bidder for each lot.

A bidder may submit quotations for more than one lot; however, HIR will award a maximum of one (1) lot to each bidder. Where a bidder is the lowest evaluated responsive bidder for more than one lot, HIR will determine the lot to be awarded based on the bidder's demonstrated capacity, proposed delivery schedule, and the most advantageous overall award outcome. The remaining lot(s) may be awarded to the next lowest evaluated responsive bidder(s).

9. Quotation Validity

Quotations shall remain valid for ninety (90) calendar days from the submission deadline. During this period, the bidder's price, terms, delivery commitments, and other material information shall remain firm and available for acceptance.

10. Reservation of Rights

Issuance of this RFQ does not commit HIR to award a contract or reimburse any cost incurred in preparing or submitting a quotation. HIR reserves the right, in accordance with applicable procurement rules, to:

1. Accept or reject any quotation in whole or in part.
2. Cancel, suspend, or amend the RFQ and notify participating bidders accordingly.
3. Verify any information or document submitted by a bidder.
4. Request clarification without permitting a material change to the quotation.
5. Award one, several, or none of the lots.

Annex1. BIDDER'S COMMITMENT LETTER FORMAT

Bidder's Letterhead]

Date: [Insert Date]

To:

The Country Office

Heifer International Rwanda

Kigali

Subject: Commitment to Supply Dairy Heifers in Accordance with RFQ Requirements

Dear Madam,

We, the undersigned, confirm our commitment to supply the required quantity and type of dairy heifers in full compliance with RFQ HPI20260805RW.

We specifically commit that every dairy heifer supplied will:

1. Be pregnant and appropriately insured.
2. Be between twenty-four (24) and thirty (30) months of age at delivery.
3. Be a pure exotic breed or at least a 50% crossbreed of Jersey, Friesian, or Brown Swiss.

4. Meet the minimum body-weight requirement of 230 kg for a Jersey crossbreed or 280 kg for a Friesian or Brown Swiss crossbreed.
5. Be of good stature and free from inherited or acquired deformities.
6. Bear an ear tag approved or provided by RAB.
7. Be healthy, show no sign of illness, and be examined by a registered veterinarian.
8. Be tested and certified free from brucellosis and other infectious diseases specified by the competent authority.
9. Originate from an area free from Foot-and-Mouth Disease and Contagious Bovine Pleuropneumonia and not subject to quarantine or another veterinary restriction.
10. Be vaccinated against East Coast Fever and Rift Valley Fever before delivery.

We will provide all required veterinary certificates, test results, insurance documents, and health records before delivery. We understand that these requirements are mandatory and that non-compliance may result in rejection of the animals or termination of the contract.

For and on behalf of [Bidder's Company Name]:

Authorized representative:

Name: _____

Title: _____

Signature: _____

Date: _____

Company stamp/seal: _____

Annex 2: BIDDER'S DECLARATION OF COMPLIANCE FORMAT

Bidder's Letterhead]

Tender Reference No.: HPI20260805RW

Tender Title: Supply and delivery of cows for Rwanda Dairy Development Project (RDDP II).

I/We, the undersigned, duly authorized to represent **[Bidder's Company Name]**, declare that:

1. We have read and understood the animal-health and welfare requirements of this RFQ.
2. We will source dairy heifers only from areas that are not subject to veterinary restrictions arising from infectious disease outbreaks.
3. We will manage, handle, and transport all animals in accordance with applicable laws, regulatory requirements, and HPI's Animal Wellbeing Policy.
4. We will ensure humane and appropriate transportation conditions for all animals supplied.
5. We will cooperate with the competent authority or HIR representative in validating the health status of each delivered in-calf heifer fourteen (14) days after delivery.
6. We will provide all required certificates, permits, test results, insurance records, and veterinary documents as evidence of compliance.
7. We understand that failure to comply with a mandatory requirement may result in rejection of our quotation, rejection of the affected animals, or termination of the contract.

We make this declaration in good faith and without reservations.

Signed on behalf of: **[Bidder's Company Name]**

Authorized Representative: _____

Name: _____

Title/Position: _____

Signature: _____

Date: _____

Stamp/Seal: _____

11. Limitations

This RFQ does not represent a commitment to award a contract, to pay any costs incurred in the preparation of a response to this RFQ, or to procure or to contract for services or supplies. Heifer reserves the right to fund any or none of the applications submitted and reserves the right to accept or reject in its entirety and absolute discretion any quotation received because of the RFQ.

12. Intellectual Property

Section 1. Ownership Generally. Subject to Section 8.2 below, any intellectual property (including but not limited to copyrights, trademarks, service marks, and patents), intellectual property rights, deliverables, manuals, works, ideas, discoveries, inventions, products, writings, photographs, videos, drawings, lists, data, strategies, materials, processes, procedures, systems, programs, devices, operations, or information developed in whole or in part by or on behalf of Contractor or its employees or agents in connection with the Services and/or Goods (collectively, the “Work Product”) shall be the exclusive property of HPI. Upon request, Contractor shall sign all documents and take any and all actions necessary to confirm or perfect HPI’s exclusive ownership of the Work Product.

Section 2. Prior-Owned Intellectual Property. Any intellectual property owned by a Party prior to the Effective Date (“Prior-Owned IP”) shall remain that Party’s sole and exclusive property. Regarding any of Contractor’s Prior-Owned IP included in the Work Product, Contractor shall retain ownership, and hereby grants HPI a permanent, non-exclusive, royalty-free, worldwide, irrevocable right and license to use, copy, reproduce, publicly display, edit, revise, perform, and distribute said intellectual property, in any format or any medium, as part of the Work Product.

Section 3. Work Made for Hire. To the extent copyright laws apply to the Work Product, the Parties agree that (a) HPI specially ordered or commissioned the Work Product, (b) the Work Product is a “work made for hire” under United States copyright laws, and (c) HPI shall be deemed the author thereof and shall own all right, title, and interest therein. To the extent such rights, in whole or in part, do not vest in HPI as a “work made for hire”, Contractor hereby irrevocably grants, assigns, and transfers to HPI, exclusively and in perpetuity, all of Contractor’s rights of any kind or nature, now known or hereafter devised, in, to, and in connection with the Work Product,

and HPI shall solely and exclusively own any and all rights therein, and in the elements thereof, including but not limited to any and all allied, ancillary, subsidiary, incidental, and adaptation rights. Contractor hereby waives all rights known as “moral rights”, and any similar rights, which Contractor may have in connection with the Work Product. The description of Services and/or Goods provided in this Agreement shall in no way limit the way HPI may use the Work Product.