Version 2
Effective date: October 1st, 2025

REQUEST FOR PROPOSAL

[Tender for a Two (2)-Year Non-Exclusive Framework Agreement for the Establishment of Greenhouses – First Assignment: Establishment of Four (4) Greenhouses for the SERVE Project]

RFP DOCUMENT :21/2026

RFP ISSUE DATE: [October 30, 2026]

PROPOSAL SUBMISSION DEADLINE: [November 13, 2026, 17:00 Kigali Time]

CONFIDENTIAL DOCUMENT

PREPARED BY
CARE RWANDA

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1. ABOUT CARE

At CARE, we seek a world of hope, inclusion, and social justice, where poverty has been overcome and people live with dignity and security.

This has been our vision since 1945, when we were founded to send lifesaving CARE Packages to survivors of World War II. Today, CARE is a leader in the global movement to end poverty. We put women and girls in the center because we know we cannot overcome poverty until all people have equal rights and opportunities. CARE works in more than 100 countries, reaching millions of people with life-saving and long-term development programs.

For more information about CARE and our work, visit: https://www.care.org/our-work/

2. GENERAL CONDITIONS AND CLAUSES

2.1. CARE'S GENERAL CONDITIONS

The enclosed document is not an offer to contract, but a solicitation of a vendor's proposed intent. Acceptance of a proposal in no way commits CARE to award a contract for any or all products and services to any vendor.

CARE reserves the right to make the following decisions and actions based on its business interests and for reasons known only to CARE:

- To determine whether the information provided does or does not substantially comply with the requirements of the RFP
- To contact any bidder after proposal submittal for clarification of any information provided.
- To waive any or all formalities of bidding
- To accept or reject a proposal in whole or part without justification to the bidder
- To not accept the lowest bid
- To negotiate with one or more bidders in respect to any aspect of submitted proposal
- To award another type of contract other than that described herein, or to award no contract;
- To enter into a contract or agreement for purchase with parties not responding to this RFP
- To request, at its sole discretion, selected Vendors to provide a more detailed presentation of the proposal

- To not share the results of the bids with other bidders and to award contracts based on whatever is in the best interest of CARE.

Any material statements made orally or in writing in response to this RFP or in response to requests for additional information will be considered offers to contract and should be included by vendor in any final contract.

2.2. CONFIDENTIALITY/ NON-DISCLOSURE

All information gained by any vendor concerning CARE work practices is not to be disclosed to anyone outside those responsible for the preparation of this proposal. Any discussion by the vendor of CARE's business practices could be reason for disqualification. CARE, at their discretion, reserves the right to request a non-disclosure agreement.

Reciprocally, CARE commits that information received in response to this RFP will be held in strict confidence and not disclosed to any party, other than those people directly responsible for the evaluation of the responses, without the express consent of the responding vendor.

Finally, the information contained within this RFP is confidential and is not to be disclosed or used for any other purpose by the vendor.

2.3. PUBLICITY

Any publicity referring to this project, whether in the form of press releases, brochures, or photographic coverage will not be permitted without prior written approval from CARE.

2.4. LIABILITY

The selected vendor(s) will be required to show proof of adequate insurance at such time as CARE is prepared to procure the services. The participating vendor will also be required to indemnify and hold harmless CARE for, among other things, any third-party claims arising from the selected vendor's acts or omissions and will be liable for any damage caused by its employees, agents or subcontractors.

2.5. FORCE MAJEURE

a. Neither Party shall be responsible for a performance that is delayed, hindered, or is rendered inadvisable, commercially impracticable, illegal, or impossible by a "Force Majeure Event." A Force Majeure event includes, without limitation, an act of nature, a pandemic, emergency, civil unrest or disorder, actual or threatened terrorism, war, fire, governmental action or interference of any kind, power or utility failures, strikes or other labor disturbances, a health warning issued by the Center for Disease

Control (or similar agency), any other civil or governmental emergency and/or any other similar event beyond a Party's reasonable control.

b. The Party that seeks to invoke this Force Majeure provision (the "Affected Party") shall provide the other Party (the "Unaffected Party") with a written notice within ten (10) days of the date the Affected Party determines a Force Majeure Event has occurred.

2.6. ERRORS AND OMISSIONS

CARE expects the vendor will provide all labor, coordination, support, and resources required based on the vendor's proposal and corresponding final SOW. No additional compensation will be available to the vendor for any error or omission from the proposal made to CARE. The only exclusions are add-ons, deletions, and/or optional services for which the vendor has received written authorization from CARE.

2.7. OWNERSHIP OF WORK

All work created under the FWA and its call-offs must be original work, and no third party should hold any rights in or to the work. All rights, title and interest in the work shall be vested in CARE.

2.8. CONFLICT OF INTEREST

CARE encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to CARE if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFP.

3. BIDDER'S DECLARATION

Yes	No	
☐	☐	**Ethics:** By submitting this Proposal/Quote, I/we guarantee that the bidder has not engaged in any improper, illegal, collusive, or anti-competitive arrangements with any competitors; has not directly or indirectly contacted any buyer representative (aside from the point of contact) or gather information regarding the RFP; and has not attempted to influence or offer any type of personal inducement, reward, or benefit to any buyer representative.
☐	☐	I/We affirm that we will not engage in prohibited behavior or any other unethical behavior with CARE or any other party. We also affirm that we have read the general clause and conditions included in this RFP and that we will conduct business in a way that avoids any financial, operational, reputational, or other undue risk to CARE.

☐	☐	**Conflict of interest**: I/We warrant that the bidder has no actual, potential or perceived Conflict of Interest in submitting this Proposal/Quote; or entering into a Contract to deliver the Requirements. CARE Procurement's Point of Contact will be notified right away by the bidder if a conflict of interest occurs during the RFP process.
☐	☐	**Bankruptcy**: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal issues that could hinder the ability to conduct business.
☐	☐	**Offer Validity Period:** I/We confirm that this Proposal/Quote, including the price, remains open for acceptance for ninety (90) days from the proposal submission deadline.
☐	☐	**I/We** understand and recognize that you are not bound to accept any proposal you receive, and we certify that the goods offered in our Quotation are new and unused.
☐	☐	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf

Supplier Name:	
Title/Designation:	
Company Name:	
Date:	
Signature	

4. CONDITIONS AND GUIDELINES FOR SUBMISSION OF PROPOSAL

4.1. PROPOSAL GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process. In this RFP, "Bidder" means a firm submitting a proposal; "Supplier" and "Vendor" refer to the firm(s) selected for award.

Bidders are requested to provide written notification via email to (**RWA.Procurement@care.org**) of their **intent to participate, or not to participate in the bidding process by [November 4, 2026]. This notification is for planning purposes only; it is not a condition for submitting a proposal.**

Proposals will be accepted until [**November 13, 2026 at 17:00 Kigali time]** delivered via email solely to **(RWA.Procurement@care.org),** no later than the above specified date. Any proposals received after this date and time will not be accepted. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal .

Additionally, all costs included in proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include the name and description of the organizations being contracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by the CARE legal department, and will include scope, budget, schedule, and other necessary items pertaining to the project.

Any verbal information obtained from, or statements made by representatives of CARE shall not be construed as in any way amending this RFP. Only such corrections or addenda as are issued in writing by CARE to all RFP participants shall be official. CARE will not be responsible for verbal instructions.

PROJECT PURPOSE AND DESCRIPTION

CARE is issuing this RFP (Request for Proposal) soliciting qualified bidders to submit proposals for a non-exclusive Framework Agreement (FWA) for the establishment of greenhouses, including related start-up inputs and training. The first assignment under the FWA will be the establishment of four (4) greenhouses for the SERVE Project, implemented by CARE Rwanda with the support of the Mastercard Foundation.

This RFP is an invitation to bid, not an offer of contract. Bidders must submit a response that complies with the minimum requirements contained herein.

Framework Agreement: CARE intends to establish non-exclusive Framework Agreements for a period of two (2) years from signature with up to two (2) Suppliers. The FWA does not commit funds or guarantee any minimum volume of work. Each assignment will be commissioned through a separate call-off (work order or purchase order) stating the sites, quantities, completion period and budget, and will be issued only against an approved purchase requisition.

First assignment: the establishment of four (4) greenhouses in Kayonza, Rulindo, Gakenke and Kirehe, including start-up inputs (section B) and training (section C), will be the first call-off. It will be awarded as one package to the highest-ranked FWA holder and is the basis for the technical and financial evaluation.

Rates: the unit rates offered for the first assignment will apply to all call-offs. They are fixed for the first 12 months; after that, the Supplier may request one review, supported by evidence, capped at 5% and not exceeding the change in the NISR consumer price index over the same period.

Allocation of call-offs and performance: call-offs will go to the highest-ranked FWA holder; if it declines or lacks capacity, the call-off will go to the second-ranked holder, with the reason recorded on file. Performance will be evaluated after each call-off;

unsatisfactory performance may lead to suspension or termination of the FWA.

Acceptance, warranty and payment

Each greenhouse will be accepted after a joint inspection by CARE and the Supplier confirming that the structure, cover, irrigation and water system meet the specifications and work as intended (commissioning), and that start-up inputs and training have been delivered. Payments for each call-off will be made against approved milestones:

Milestone	Evidence	% of call-off value
1. Materials delivered to site	Delivery notes and joint inspection of materials at each site	30%
2. Structure and irrigation completed	Construction and irrigation completed, tested and commissioned	40%
3. Inputs, training and handover	Start-up inputs delivered, training report and signed handover certificate	25%
4. Release of retention	End of the 12-month warranty period, with all defects corrected	5%
Total		**100%**

4.2. PROJECT OVERVIEW

CARE is seeking qualified Bidders to submit proposals for the FWA. The first assignment, the establishment of four (4) greenhouses for the SERVE Project, is specified below.

Requirements Specs	Qty.	Unit of Measurement	Required Delivery Lead Time	Delivery Address	Contract Period
Establishment of Greenhouses (first assignment)	4	Each	2 months from site handover	Kayonza, Rulindo, Gakenke and Kirehe (see tentative site list below)	First assignment: January to March 2027 (FWA term: two (2) years)

Note: construction at each site must be completed within two (2) months of site handover. The first three-month assignment also covers delivery of start-up inputs, training and final handover. The warranty period of twelve (12) months starts at handover.

Tentative site list: the sites below are provided for planning and pricing purposes only. Final site locations remain subject to district validation and may change during implementation; any change will be confirmed in the call-off.

District	Sector	Site (tentative)
Kirehe	Nasho	Rugoma-Gatare Village
Rulindo	Mbogo	Mushari-Buraro Village
Gakenke	Kivuruga	Gasiza-Nturo

Kayonza	Ndego	Gasabo-Kabukende

Requirements

Notes to bidders: (1) The BOQ below applies to each greenhouse. Bidders must price one greenhouse and show the total for four (4) greenhouses. (2) Quantities are in the units stated in each item; where no unit is stated, the unit is pieces (pcs), except item 14 (lump sum). (3) For section A, brand names are indicative only; products of equivalent or better specification are acceptable and must be identified in the proposal. For section B (start-up inputs), the products specified must be supplied; substitutes will not be accepted. (4) Seeds, fertilisers and agrochemicals must be registered or authorised for use in Rwanda and have at least six (6) months of remaining shelf life at delivery.



DIMENSIONS: 30M X 8M WITH FIXED TOP VENTILATION		
2.8 – 3.5m gutter height and 5.5m min. center height, Single Bay		
S/N	Planned materials with their specifications	Qty
A. GREEN HOUSE ESTABLISHMENT		
1	Metallic circular hollow posts of 48-50mm diameter with 1.5 of thickness (22)	22
2	Metallic circular hollow posts of 38-40mm diameter with 1.5 of thickness :(22)	22
3	Plastic cover of 200 microns thickness for roof(m2) :(700)	700
4	Insect net of 50 mesh for sides with shade effect of 25%	320

5	PVC gutters for rainwater harvesting of 170-180mm diameter for both sides:(13)	13
6	Metallic square posts of 40x 40 for crop support of 1.5mm:(50)	50
7	Metallic circular hollow posts of 48-50mm diameter with 2mm of thickness :(4)	4
8	Metallic diagonal metal post 30mm,1.5 thickness: (27)	27
9	Manual side roll up system for both side: (1)	1
10	Entry porch with double door lockable door:(1)	1
11	Internal and external galvanized steel support cables of 3mm-5mm (m):148	148
12	Profiles metal:(50) [unit to be confirmed by SERVE agronomist]	50
13	Wires :(100) [unit to be confirmed by SERVE agronomist]	100
14	Screw, bolts and nuts :(1) (Lumpsum)	1
15	Supply and installation of plastic rope for roll up support12mm diameter: (165m)	165
16	Supply and installation of plastic rope fixed to the crop support 6mm diameter(rolls):(3)	3
17	Drip irrigation Rivulis or approved equivalent, complete kits of 8mil (or above) Drip tape irrigation kits to cover 240 m2 inside and accessories including irrigation filter maxim flow:12mm3/maximum working pressure of 8bars.	1
18	Water Tank capacity of 2000 litres and stands for tank (60mmx40mm,40mmx40mm and20mmx20mm with steel coating), height of 2m, including welding works :(2)	2
19	PVC pipes with accessories for delivering water in the tanks,110mm PN6(m):(18)	18
20	Fittings of the tank's connectors for water delivery in the greenhouse (2 tanks of 2000liters each)	1
21	Water delivery kit (petrol engine, water pump Koshin 2" or approved equivalentand 6m suction hose 2inches with inside wire and 200m lay flat hoses 2inches. Water Flow Rate: 600 L/min (36 m^3/hr.).	1
22	Metallic wire mesh with 1.5mm for holding the cables for crop support (m) (m):360	360
23	Site leveling and construction of 30 cm foundation wall surrounding the outer perimeter of greenhouse	1

24	Technical installation fees with all casual labors and welding of greenhouse materials: (1)	1
25	Transport of the construction materials to the site	1
B. SUPPLY OF START-UP INPUTS		
26	Tomato seeds (Anna F1 hybrid)	2000
27	Trays (Pcs)	30
28	Peatmoss (Kg)	30
29	Fungicide containing metalaxyl + mancozeb (Ridomil Gold MZ)	5
30	Thiamidor	10
31	Organic manure(kg)	600
32	NPK19-19-19	30
33	Roller traps (Koppert)(15x100m)	4
34	Blue sticky traps (Koppert Horiver) (Package)-10 pcs per package best before date indicated on the package.	50
35	Yellow sticky traps (Koppert Horiver) (Package)-10 pcs per package best before date indicated on the package.	50
36	Gloves (pairs)	2
37	Knapsack sprayer (16L to 20L)	1
38	Tuta absoluta Traps with its Pheromones (Pcs)	10
39	Sealant for plastic cover (Pcs)	2
C. TRAINING PACKAGE		
40	Adaptation of training module	1
41	Training package (2 days' Training of Trainers (ToT) for 20 farmer representatives in total (5 per site), selected from the four farmer groups, who will cascade the training to their group members, on the management and maintenance of greenhouse). The cost shall include meeting room hire, lunch fees for participants and transport fees for the participants.	5

PROJECT TIMELINE

All bidders are advised to strictly follow the timeline below as noted.

Any technical questions arising during the preparation of your response to this RFP should be submitted in writing via email to (**RWA.Procurement@care.org**) no later than November 6, 2026.

Site information and site visit: the tentative sites are listed at sector level in section 4.2; final sites remain subject to district validation. No site visit will be held during the tender stage. CARE will organise a site visit only for the three highest-ranked bidders (after the technical and financial evaluation), before negotiations are concluded, on equal terms for all three.

Schedule of Activities/ To-do	Date of the Activity/ Deadline of Submission	Responsible	Remarks
RFP Issued	[October 30,2026]	CARE	
Bidders to notify CARE of intention to participate in bidding	[November 4,2026]	Supplier	For planning only; not a condition for submitting a proposal.
Deadline for submission of clarification questions to CARE	[November 6,2026]	Supplier	Deadlines must be strictly observed.
CARE to answer all clarifications	[November 9, 2026]	CARE	
Supplier's Deadline of Submission of Proposal	[November 13, 2026]	Supplier	Deadlines must be strictly observed.
Evaluation of Proposal	[From November 16 to November 27,2026]	CARE	
Physical verification of a greenhouse built by the recommended bidder, and reference checks (pass/fail; not scored); site visit for the three highest-ranked bidders	[December 4, 2026]	Supplier	

Finalists selected and Notification of award (FWA and first call-off)	[December 16,2026]	CARE	Upon notification, the contract negotiation with the winning bidder will begin immediately.

4.2. EVALUATION CRITERIA

CARE will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, proposals must be complete and address all of the following criteria:

- **A. Work Plan, Methodology and Quality Control:** a site-specific plan for site assessment, levelling, foundation, construction, installation, testing, commissioning and handover at each of the four sites, with quality control and a realistic timeline including weather contingency (item 2.1).
- **B. Compliance with Technical Specifications:** details, drawings and product data sheets showing that the proposed structure, cover, insect net, irrigation and water system meet the specifications in section 4.2 (items 2.2–2.3).
- **C. Previous Similar Greenhouse Projects**: number, size and quality of greenhouses completed in the last five years beyond the minimum in item 2.8, verified through completion certificates and client references.
- **D. Key Personnel**: qualifications and relevant experience of the project lead, greenhouse technician/welder and agronomist (item 2.6).
- **E. Inputs, Training, Warranty and After-Sales Support**: quality and compliance of start-up inputs (item 2.4), training approach and trainers (item 2.5), and the warranty, maintenance plan and repair response time (item 2.7).
- **F. Price (Value and Cost):** Bidders will be evaluated on the total VAT-inclusive price of the first assignment (four greenhouses, sections A–C), calculated from their unit rates.

1. Technical Proposal	
A. Work Plan, Methodology and Quality Control	20%
B. Compliance with Technical Specifications	15%
C. Previous Similar Greenhouse Projects	15%
D. Key Personnel	10%
E. Inputs, Training, Warranty and After-Sales Support	10%
Subtotal	70%
2. Financial Proposal (Value and Cost)	
F. Price (Value and Cost)	30%
Subtotal	30%
Total	100%

Stage 1 – Eligibility (pass/fail): only bidders who submit all documents listed under "Application Process", item 1, and who meet the minimum experience in item 2.8 and the financial capacity requirement in item 3, will proceed. **Stage 2 – Technical evaluation:** proposals are scored against criteria A–E using the scoring guide below. A minimum technical score of 49 out of 70 is required to proceed with the financial evaluation.
Stage 3 – Financial evaluation: financial scores will be calculated as (lowest technically compliant price ÷ bidder's price) × 30, using the total VAT-inclusive price of the first assignment. Arithmetic errors will be corrected by CARE. A bid is considered abnormally low where its price is more than 20% below CARE's cost estimate; such bidders must submit a rate breakdown, and a bid whose price cannot be justified may be rejected.

Scoring guide

Each member of the evaluation committee will score every sub-criterion independently using the rating scale below and will record a written justification for each score. Points for each sub-criterion = (rating ÷ 5) × maximum points. A bidder's technical score is the average of all evaluators' scores. All evaluators will sign a conflict-of-interest and confidentiality declaration before receiving the proposals. Scores and justifications will be filed with the evaluation report.

Rating scale

Rating	Descriptor
0 – Not addressed	Information missing or not relevant to the requirement.
1 – Poor	Major gaps; does not meet the requirement.
2 – Weak	Partly meets the requirement; significant weaknesses or little evidence.
3 – Adequate	Meets the requirement, with minor weaknesses.
4 – Good	Fully meets the requirement, supported by clear evidence.
5 – Excellent	Exceeds the requirement, with strong, verifiable evidence.

Scoring matrix

Criterion / sub-criterion	Max. points	Evidence evaluators look for
A. Work Plan, Methodology and Quality Control	**20**	
A1. Site-specific methodology	8	Sequence covering site assessment, levelling, foundation, structure, cover, irrigation and water system at each site.
A2. Work plan and timeline	6	Realistic schedule for four sites within two months of handover, with teams per site and weather contingency.
A3. Quality control, testing and handover	6	Inspection and test steps, commissioning of irrigation and water system, handover documents.

Criterion / sub-criterion	Max. points	Evidence evaluators look for
B. Compliance with Technical Specifications	**15**	
B1. Structure and cover	7	Galvanised steel sizes and thickness, 200-micron UV-treated cover, 50-mesh insect net, roll-up system and doors as specified.

Criterion / sub-criterion	Max. points	Evidence evaluators look for
B2. Irrigation and water system	6	Drip kit for 240 m², filter, two 2,000-litre tanks with stands, pump of at least 600 L/min, gutters and pipes.
B3. Technical documentation	2	Drawings and product data sheets for main components.

Criterion / sub-criterion	Max. points	Evidence evaluators look for
C. Previous Similar Greenhouse Projects	**15**	
C1. Number and size of greenhouses completed	8	Greenhouses of 30 m × 8 m or larger in the last five years, beyond the minimum of three.
C2. Relevance	4	Projects for farmer groups, cooperatives or development partners in rural sites in Rwanda.
C3. Client references	3	Completion certificates and verifiable references confirming quality and timely delivery.

Criterion / sub-criterion	Max. points	Evidence evaluators look for
D. Key Personnel	**10**	
D1. Project lead	4	Relevant qualification and experience managing similar greenhouse projects.
D2. Greenhouse technician/welder	3	Proven experience installing greenhouse structures and irrigation.
D3. Agronomist	3	Agronomy qualification and experience in greenhouse crop production and farmer training.

Criterion / sub-criterion	Max. points	Evidence evaluators look for
E. Inputs, Training, Warranty and After-Sales Support	**10**	
E1. Start-up inputs	3	Inputs meet the BOQ, are registered for use in Rwanda, with supplier details and shelf life.
E2. Training	3	Practical and theoretical content, trainer CVs and logistics for 20 ToT participants in total.
E3. Warranty and after-sales support	4	At least 12 months covering structure, cover and irrigation; maintenance plan; repair response time.
Total technical score	**70**	Minimum 49/70 to proceed to Stage 3.

4.4. APPLICATION PROCESS

The proposals should indicate the following:

1. Company Eligibility and Registration

- Company Profile.
- Copy of RDB Registration Certificate.
- Copy of VAT Registration Certificate.
- Valid RRA Tax Clearance Certificate.
- Valid RSSB Clearance Certificate.

2. Technical Capacity and requirements:

2.1 Work Plan and Implementation Methodology

- Provide a detailed implementation plan covering site assessment, site leveling, foundation works, greenhouse construction, installation, quality control measures, testing, commissioning, and implementation timelines.

2.2. Greenhouse Technical Specifications (Section A)

- Provide the details of Supply and install a 30m × 8m greenhouse with fixed top ventilation, gutter height of 2.8-3.5m, minimum center height of 5.5m, galvanized structural components, 200-micron UV-treated cover, 50-mesh insect net, manual roll-up system, lockable double door, foundation wall, and supporting technical documentation.

2.3. Irrigation and Water Management System

- Provide the details of Supply and install a complete irrigation system comprising an 8-mil or higher drip irrigation kit covering 240m², filtration unit, two 2,000-litre water tanks with steel stands, PVC pipes and fittings, a 2-inch pump (minimum 600L/min) with hoses, and a rainwater harvesting gutter system.

2.4. Start-up Agricultural Inputs (Section B)

- Provide a list and specifications of all start-up inputs, including Anna F1 seeds, Koppert products, Tuta absoluta traps, fertilizers, agrochemicals, sprayer, and other proposed inputs, supported by supplier details and proof of valid shelf life. Seeds and agrochemicals must be registered or authorized for use in Rwanda and have at least six (6) months of remaining shelf life at delivery.

2.5. Training and Capacity Building (Section C)

- Provide and deliver a two-day Training of Trainers (ToT) program for 20 farmer representatives in total (5 per site), selected from the four farmer groups to cascade the training to their members, covering greenhouse management, irrigation, crop husbandry, pest and disease management, using both practical and theoretical approaches, including trainer CVs and logistical arrangements.

2.6. Personnel and Key Experts

- Provide CVs and qualifications of the proposed implementation team, including at a minimum a project lead, greenhouse technician/welder, and qualified agronomist with relevant experience in similar assignments.

2.7. Warranty and After-Sales Support

- Provide a minimum 12-month warranty covering the greenhouse structure, cover and irrigation system, including a clear maintenance plan and guaranteed response time for repairs and technical support of no more than 72 hours.

2.8. Experience and Past Performance

- Demonstrate at least three years of experience in greenhouse construction and successful completion of at least three greenhouse projects of 30m × 8m or larger within the last five years, supported by completion certificates or client reference letters. This is a minimum requirement (pass/fail); experience beyond the minimum is scored under criterion C.

3. Financial Capacity

- Financial offer submitted as a separate PDF document from the technical proposal, using the BOQ price schedule: unit rate and total for one greenhouse and the total for four (4) greenhouses, with sections A, B and C shown separately, in RWF and VAT inclusive. All lines must be priced; an offer with unpriced lines will be considered non-responsive. The unit rates will apply to all call-offs under the FWA.
- Audited financial statements or other evidence of financial capacity for the years 2023, 2024, and 2025, showing an average annual turnover at least equal to the bidder's total price for the first assignment, or a bank letter confirming access to credit of the same amount (pass/fail).
- Commitment to accept retention of 5% of the call-off value, released at the end of the 12-month warranty period with all defects corrected.

4.Verification

- Mandatory verification before award (recommended bidder; pass/fail): a site visit to a greenhouse the bidder previously built, plus reference checks.

Interested bidders are requested to submit their offer not later than **November 13, 2026 at 17:00 Kigali time** to the following e-mail address: rwa.procurement@care.org with Subject Line **"RFP 21/2026 FWA – Establishment of Greenhouses**".

Kigali, October 30, 2026

Procurement Unit

