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SALE OF A USED VEHICLE OF THE UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME (UN-HABITAT) N° 012/2026

On behalf of the United Nations Human Settlements Programme (UN-Habitat), the United Nations Development Programme (UNDP) Rwanda Country Office is pleased to inform the public of its intention to sell one (1) used motor vehicle (Disposal by Sale – Competitive Bidding) with the description below:

Description	Identification	Year of Manufacture
TOYOTA LAND CRUISER / JEEP **Colour: WHITE**	**Chassis Number:** JTEBK29J50048079 **Plate Number:** UN 859 RA	2009

The vehicle will be sold on an "as is – where is" basis, with UNDP reserving the right to reject any bids.

Prospective bidders can inspect the vehicle at the UNDP Country Office, 4 KN 67 St, Kigali, **until Friday, 04th December 2026, from 2:00 pm to 5:00 pm.**

Submission of Bids: Interested bidders shall use the provided submission form to submit their bids, accompanied by **a certified cheque issued by a commercial bank of Rwf 1,000,000 (bid security)**, issued to UNDP Rwanda.

The submission form can be obtained by writing to procurement.rw@undp.org or can be picked up from the Procurement Office at the UNDP Country Office, 4 KN 67 St, any working day from 8:30 am to 4:00 pm.

Submissions in sealed envelopes, addressed to UNDP Rwanda, should be made and registered at the UNDP Country Office (in the tender box in the documentation office) not later than **Monday 7th December 2026 at 10:00 am**. Late bids will be rejected.

UNDP will conduct the bid opening internally through its Bid Opening Committee. All bidders will be notified of the results via the email addresses provided in their submission documents.

The contract will be awarded to the highest responsive bidder, who will be notified via the email address provided in their submission documents.

Payment to UNDP and Collection of the Sold Vehicle: The successful bidder will receive payment instructions via email and must complete payment within seven (7) working days of award notification, using the certified cheque amount as the initial payment. Failure to pay within this period may result in the award being offered to the next highest bidder. The vehicle must be collected within five (5) days after payment. Delays beyond this will incur a holding fee of RWF 25,000 per day for up to 30 days.

If the successful bidder fails to make payment within the stipulated time, the amount of their certified cheque will be forfeited. Certified cheques submitted by unsuccessful bidders will be returned once the sold vehicle has been handed over to the successful bidder.

Other Costs: The successful bidder shall be responsible for settling all applicable government duties and taxes prior to receiving the vehicle.

For further inquiries, please contact: procurement.rw@undp.org

Done at Kigali,

Signed by:
Roger Musafiri
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Roger Musafiri
UNDP Operations Manager

26-Nov-2026