



Request for Quotations

Service: Supply and Delivery of Two (2) Fully Equipped Ambulance

Date: September 29, 2026

RFQ Number: RSOG-RFQ-2026/09/005

Issue Date: September 29, 2026

Submission Deadline: October 06, 2026

Contracting Entity: Rwanda Society of Obstetricians and Gynecologists (RSOG)

TERMS OF REFERENCE

1. Background:

The Rwanda Society of Obstetricians and Gynaecologists (RSOG) invites eligible and qualified suppliers to submit quotations for the supply and delivery of two (2) fully equipped Toyota Land Cruiser Hard Top High-Roof ambulances in accordance with the technical specifications outlined in this Terms of Reference.

2. Objective:

The objective of this procurement is to acquire fully equipped operational ambulances suitable for emergency medical transportation and patient care.

The ambulances shall be based on the Toyota Land Cruiser Hard Top High-Roof configuration and shall be equipped with the required medical equipment, patient handling systems, oxygen supply, electrical systems, communication systems and safety features, as detailed in the attached technical specifications.

3. Scope of Supply:

The successful supplier shall be responsible for the complete supply of two (2) fully converted and equipped ambulances, including:

- Supply of two (2) Toyota Land Cruiser Hard Top High-Roof vehicles
- Conversion of the vehicles into high-roof ambulances, including structural reinforcement, patient compartment construction, interior fittings and furniture
- Installation of electrical systems, climate control, ventilation, lighting and communication systems
- Installation of the oxygen supply and distribution system
- Installation of emergency warning lights, siren, amplifier, microphone and ambulance exterior markings
- Supply and installation of all specified medical equipment, stretchers, patient immobilization devices and emergency equipment
- Provision of safety tools and accessories
- Testing and commissioning of the vehicles, conversion systems and medical equipment
- Provision of all relevant vehicles, equipment, warranty and maintenance documentation
- Delivery of complete ambulances to the RSOG-designated location

The ambulances shall be delivered as complete, functional units, fully fitted and ready for operational use.

4. Technical Specifications

The ambulances shall comply with all the technical specifications detailed in the attached Annex I.

Suppliers shall review the specifications and indicate their compliance with each requirement in the Technical Specifications. Any deviations or proposed alternatives to brands or models shall be clearly identified, supported by relevant technical documentation and submitted for RSOG's review and approval before acceptance.

The proposed ambulances shall meet all the requirements specified in the annex and be suitable for the intended operational purpose.

5. Supplier Eligibility and Qualifications:

Interested suppliers shall:

- Be a legally registered company authorized to operate in Rwanda and to supply vehicles and/or specialized ambulances
- Demonstrate relevant experience in supplying ambulances, specialized vehicles or comparable medical transportation solutions
- Provide evidence of authorization from the vehicle manufacturer or authorized distributor
- Demonstrate the capacity to provide warranty services, spare parts and after-sales technical support in Rwanda
- Provide relevant references for similar assignments

6. Delivery, Warranty and After-Sales Support

The successful supplier shall deliver two (2) fully converted, equipped, tested and operational ambulances to the location designated by RSOG in Kigali, Rwanda.

The supplier shall clearly indicate the proposed delivery lead time in calendar days, calculated from the date of contract signing and order acceptance.

The ambulances shall be delivered with all specified medical equipment, along with:

- All specified medical equipment, accessories and fittings
- All required vehicle and equipment documentation
- User manuals and maintenance instructions
- Warranty certificates for the ambulance, including the base vehicle and all conversion work
- Warranty certificates for each item of medical equipment
- Details of the warranty period, coverage, terms and conditions for the vehicle, conversion and medical equipment

- Procedures for reporting and resolving defects
- Availability of after-sales technical support, maintenance services and genuine spare parts in Rwanda
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The supplier should ensure that the ambulances are delivered in good working conditions and comply with all agreed technical specifications.

All costs related to transportation, handling, conversion, installation, testing and delivery shall be included in the financial quotation.

7. Inspection, Testing and Acceptance

RSOG shall conduct an inspection of the ambulances upon delivery to verify compliance with the agreed technical specifications, quality standards and contractual requirements.

The inspection shall cover:

- Vehicle make, model, configuration and general condition
- Patient compartment construction, interior fittings and furniture
- Electrical systems, power outlets, inverter and battery charger
- Air conditioning, heating and ventilation systems
- Oxygen cylinders, distribution system and outlets
- Emergency lighting, siren, communication and safety systems
- Medical equipment, accessories and patient handling devices
- Operational functionality and completeness of documentation

The supplier shall demonstrate the proper functioning of the ambulance and medical equipment during inspection and commissioning.

Any defects, missing items or deviations identified during inspection shall be communicated to the supplier for corrective action at no additional cost to RSOG.

Final acceptance shall be subject to satisfactory inspection, testing, commissioning and submission of all required documentation.

8. Documentation Requirement

The supplier shall provide the following documentation upon delivery:

- Vehicle ownership and registration documentation, as applicable
- Manufacturer's certificate of origin or equivalent documentation.
- Vehicle user and maintenance manuals.
- Warranty certificates for vehicles, including the base vehicle and all conversion works
- Warranty certificates for each item of medical equipment
- Technical manuals for the installed systems and equipment.
- Inspection and testing reports, where applicable.
- Inventory of all supplied equipment, accessories and fittings.

- Any other documentation required for lawful registration and operation of the ambulance in Rwanda.

9. Requirements for submission:

Interested suppliers shall submit the following:

- A Signed and stamped detailed financial quotation indicating and all-inclusive price for the complete supply and delivery for the two (2) fully equipped ambulances, covering all requirement outlines in this ToR and technical specifications document
- A detailed technical proposal identifying any proposed deviations or alternatives to the specifications, supported by relevant technical documentation.
- Company registration certificate and any other relevant trading license
- Valid Tax Clearance Certificate and RSSB Clearance Certificate
- Relevant catalogues, brochures, manuals and technical datasheets for the proposed vehicle, conversion and medical equipment
- Proposed delivery timeline, warranty details and after-sales support arrangement in Rwanda.

10. Submission

Quotations must be submitted by End of Day, 06 October 2026.

All submissions must:

- Be in PDF Format
- Be sent via email procurement.rsog@rsog.org.rw
- Include the subject line: "Submission of Quotation – RSOG-RFQ-2026/09/005"

Late submission will not be considered.

11. Clarifications:

All inquiries and requests for clarifications must be submitted in writing to the same email address indicated above.

Sincerely,

Procurement Office
RSOG